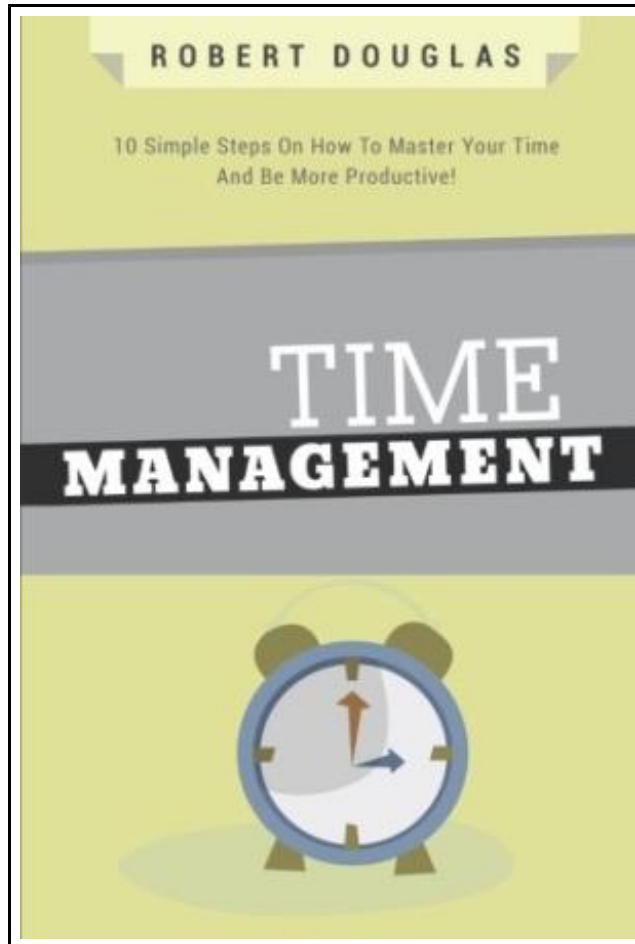


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Reviews


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(Germaine Welch)

GETTING THINGS DONE: TIME MANAGEMENT, 10 SIMPLE STEPS ON HOW TO MASTER YOUR TIME AND BE MORE PRODUCTIVE! (PAPERBACK)



Createspace Independent Publishing Platform, 2016. Paperback. Condition: New. Language: English . Brand New Book ***** Print on Demand *****.Use These Guidelines Of Super Effective Time Management And Start Living Your Life How You Deserve Today! Time is Valuable! In life, you succeed by being productive. The more productive you are, the more you ll obtain. However, we only got so much time. You get tired or burnt out after a few hours, you have other things to do, and so on and so forth. We all have a certain productivity schedule, and the goal is to be the most productive during the hours. But many of you have found yourself twiddling your thumbs instead of working, and before you know it, your schedule is over and you ve gotten no work done. It happens, and it ll make you feel unaccomplished. You ll be banging your head on the wall and biting your nails as you realize just how much time you ve wasted. However, you shouldn t feel that bad about it. Because we have a secret for you. Many struggle with managing their time properly. Even for the most successful people, it s a work in progress. Don t feel bad if your time managing skills aren t what they should be. The greatest names probably started off as you, but through self-discipline, they were able to succeed. Time management skills are the solution. They usually involve something simple, such as making a to-do list, or calculating how much time you waste on apps that are irrelevant to your work. Although they may seem too simple to work, you ll be surprised at how much of a dent they can make. From cutting out distractions to figuring out when the right time to say no is, you ll...

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